

**PARADISE TOWNSHIP
SHORT TERM RENTAL LICENSE APPLICATION**

OWNER INFORMATION

Owner(s) Name(s) _____

Owner Address _____

Owner Phone Number _____ Owner Email _____

Owner Phone Number _____ Owner Email _____

MANAGING AGENCY / AGENT / LOCAL CONTACT INFORMATION

Name _____

Address _____

24/7 Phone Number _____ Email _____

Authorized to Accept Service for Property Owner? _____

RENTAL PROPERTY INFORMATION

Address _____

Parcel ID and/or Pin Number _____

Total Number of Dwelling Units in the Structure _____

Total number of Dwelling Units to be used for Short-Term Rental _____

OWNERS SIGNATURE _____ DATE _____

MANAGING AGENT / LOCAL CONTACT SIGNATURE _____ DATE _____

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ALL APPLICATIONS SHALL BE ACCOMPANIED BY:

- Floor Plans indicating total habitable floor space and total number of bedrooms in each dwelling unit
- Site Plan showing location, layout and number of on-site parking spaces
- Site Plan showing location and approximate age and capacity of Sewage Disposal System
- Copy of the Monroe County Hotel Room Excise Tax Certificate
- Copy of the current Pennsylvania Sales and Use Tax License
- Trespass waiver signed by property owner allowing access to the property for the Zoning Officer and Building Code Official for the purpose of inspection to verify compliance
- Copy of the current recorded Deed for the Property
- Copy of notice required by §114-7(l) posting clearly visible and legible information
- Copy of current agreement with trash hauler providing trash/garbage service for Short Term Rental
- Evidence that there are no delinquent Monroe County Hotel Room Excise Tax or Pennsylvania Sales/Use Taxes due or owed
- Certificate of Insurance evidencing that at least \$500,000 in general liability insurance, issued by a company licensed in PA

** ANY MISSING OR INCOMPLETE INFORMATION WILL RESULT IN AN INCOMPLETE SUBMISSION **

OFFICE USE ONLY

Original/Renewal Application Fee Received \$ _____ Cash / Check No. _____
Original/Renewal Licensing Fee Received \$ _____ Cash / Check No. _____

*First two inspections are included in the Application and Licensing Fee.
*An Additional Inspection Fee will be required, as noted in the Township fee schedule.

INSPECTION DATE _____ APPROVED BY _____

RENEWAL DATE _____