



Borough of East Stroudsburg

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East Stroudsburg, PA 18301
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REGISTRATION FOR SHORT-TERM RENTAL LICENSE

2022

2022 License Fee: \$82.50

PROPERTY ADDRESS: _____ ZONING DISTRICT _____

PROPERTY OWNER INFORMATION:

NAME: _____ PHONE#: _____
ADDRESS: _____ PHONE#: _____
ADDRESS: _____ E-MAIL: _____

PROPERTY MANAGER: (Required if the Property Owner does not reside or have a primary physical work address within a twenty (20) mile radius of the Borough of East Stroudsburg AND within the Commonwealth of Pennsylvania).

NAME: _____ PHONE#: _____
ADDRESS: _____ PHONE#: _____
ADDRESS: _____ EMAIL: _____

By signing below, I verify that subject to penalties if 17 Pa. C.S. Section 4904, relating to unsworn falsifications to authorities, that the above information is accurate:

SIGNATURE OF OWNER: _____ DATE _____

SIGNATURE OF PROPERTY
MANAGER: _____ DATE _____

For Office Use Only:

FLOOR PLANS: _____ TOTAL HABITABLE FLOOR SPACE: _____ NOS. BEDROOMS: _____
SITE PLAN: _____ PA SALES AND USE TAX LIC.: _____ COPY OF DEED: _____ TRESPAS WAIVER: _____
MONROE COUNTY HOTEL TAX CERTIFICATE: _____ SOLID WASTE CONTRACT: _____
CURRENT ALL UTILITIES ON ALL PROPERTIES: _____ PROOF OF TAX PAYMENTS: _____
PROOF OF INSURANCE: _____ DATE RECEIVED: _____ DATE APPROVED: _____
DATE PAID: _____ AMOUNT: _____ CHECK: _____ ORIGINAL LICENSE ISSUED: _____
INSPECTION DATE: _____ INSPECTOR: _____ LICENSE NOS. _____

APPROVED BY: _____
Print signature